

Embassy of the United States of America
Democracy and Human Rights Fund II Activity (DHRF II)

Application

GENERAL INFORMATION

Name of Project: _____

Location: _____ Province _____

Name of Organization: _____

Complete Mailing Address: _____

Telephone: _____

PROJECT INFORMATION

Describe your organization/group. How are you organized? Are you accredited by the GRC? How long has your organization existed? How big is the organization's membership? How often do you meet? What projects have you carried out in the past?

Describe your project in detail. What is it? What is its size, location, duration, purpose, etc.? Why is the project necessary? What is its end product?

How much time is needed to finish your project? _____

Approximately how many people will benefit from this project? _____

How much work has already been completed on this project? Who did the work? _____

What work remains to be done? _____

FINANCIAL SUMMARY

What is your organization contributing to this project (money, labor, materials, etc.)? Explain.

How are finances managed within your organization?

What is the total cost of the project? _____

How much money has already been spent? _____

Who provided this money? _____

When was the money spent and how was it used? _____

How much money does your organization have to spend on this project now? _____

How much more money will you need to finish the project? _____

Are other embassies, groups, government agencies or non-governmental agencies providing money for this project? If so, please list the names of contributing organizations and the amounts they have contributed to this project.

EMBASSY GRANT

How much money do you need from the United States Embassy to complete this project?

How will you use the money? (please attach budget and proforma)

Signature of Sponsor

Name (please print): _____

Date: _____

(NOTE: Please attach extra sheets which give additional information to the application; the more we know about your project, the better we will be able to respond to your needs.)